

APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race; color; ancestry; national origin; religion; citizenship; gender; sexual orientation; age; disability; marital status; veteran/military status; arrest and court record; or any other factor unrelated to job performance or job requirements.

Last Name: _____ First Name: _____ Middle Initial: _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Telephone Number(s): _____ Cell # _____
Email: _____

Date of application: _____

Position(s) applied for: _____

How did you learn about us?

- Advertisement Inquiry Friend Relative
- Employment Agency Other: _____

Best time to contact you at home: _____ am/pm

Have you ever filed an application with us before? Yes No
If Yes, give date: _____

Have you ever been employed with us before? Yes No
If Yes, give date: _____

Do any of your friends, relatives, other than spouse, work here? Yes No
If Yes, state name, relationship, and location: _____

Are you currently employed? Yes No
If Yes, give company name: _____

May we contact your present employer? Yes No
If Yes, give contact name & number: _____

Date available for work ____/____/____ What is your desired salary range? _____

Worked Performed: _____

May we contact? _____

Comments (include explanation of any gaps in employment): _____

Describe any specialized training, apprenticeship, skills and extra-curricular activities: _____

Describe any job-related training received in the Unites States military: _____

List professional, trade, business or civic activities and offices held (you may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status): _____

Additional Information:

Other Qualifications/Specialized Skills (summarize special job-related skills and qualifications acquired from employment or other experience): _____

State any additional information you feel may be helpful to us in considering your application: _____

NOTE TO APPLICANTS: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given. Yes No

Personal/Professional References (do not include family members or past supervisors.)

Name: _____
Phone Number: _____
Best Time To Call: _____
Occupation: _____

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Applicant's Statement

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date